

Southern California PSUG Meeting Notes:

October 21, 2011 - 9am - 2pm

Fullerton School District (ELC - Education Learning Center)

1401 W Valencia Dr

Fullerton, CA 92833

Roger Sprik presented on Single Sign On for Parents (SSO), Enhanced Parent Portal, and Customizing for PowerSchool 7.

See www.vcschools.org/psug for the following content he shared, which includes

- Zip file for SSO containing:
 - customization for preventing characters in the username that won't be accepted, such as the @ symbol
 - the handout from the meeting which includes Language Translation Toolkit suggestions for clarifying the language on the Parent Portal, SQL report for finding students with no parent accounts and general tips
 - Parent Letter sample and template
 - Slide show for Parent Meetings.
- Enhanced Parent Portal - due to time constraints, Roger just made mention of the Enhanced Parent Portal. EPP allows a school to better control the visibility of stock portions of the Parent Portal and adds more functionality, including the ability for Parents to electronically update their demographic information. EPP is available on the PowerDataSolutions.org link below or the alternate link::
 - <http://www.powerdatasolutions.org/content/enhancedparentportalv301>
 - <http://websrv.willingtonct.org/wordpress/bandle/2011/09/15/ps-customizations/>
- Customizing for PowerSchool 7. A presentation about the new formats in PowerSchool 7 was shared and Roger demoed a live example of updating a customization from version 6 to version 7. See www.vcschools.org/psug for a copy of the presentation.

Trish Behlings - **Managing Program Enrollments/Transfers/Dates**

- Reported on the work Kerry Zinn and Mike Connolly are doing in trying to solve the Program Eligibility issue. Email response from Kerry: *The project that we are working on is a new report that will help you maintain the program records. It will be a report that you can run in read or write mode (kind of like Mobility Script) and it will help you end program records and start new ones for student who are already in a particular program. You will be able to use it for lunch programs that need to be restarted each year and for creating new program records when the student changes schools.*
- Unknown when report will be available.
- There are some helpful hints that some users have posted on [PowerSource](#) to help in the mean time on finding the students that need a new Program Eligibility.
- Trish specified to be VERY careful when running the Mobility Script. It is wanting to put in school entry dates that are not even close to what it should be. Trish submitted a case and support is looking into it.
- Some districts also reported that when running the SINR file for Fall 1 it is pulling in the current date instead of 10/5/2011. This has been reported to Support and also Kerry is looking into this issue..

Matt Betts - Presented during the lunch break what **LevelData, Inc.** (sponsor of the meeting) can do for a district. See <http://www.leveldatainc.com/> for more details.

Beci Weed - **Electronic Record Keeping**

- Immunization/Health Records - Fullerton is no longer generating the Blue Card unless a student has any type of waiver, or student is transferring to another California school. Fullerton was approved by California Department of Health Services (CDHS) to keep immunization records electronically. Interested districts/schools must go through an approval process with CDHS. See CDHS requirements and sample letter posted on the PSUG page hosted by [Valley Christian Schools](#), in the PSUG-SoCal folder under Resources.
- Permanent Record (PR) Cards - California Code of Regulations (CCRs) lists student information that must be kept in perpetuity. This information has previously been kept using the PR Card. The cards had to be retained forever due to CCR requirements. As PowerSchool is missing just a few of the required data fields, a case has been entered in PowerSource. Once the case is addressed, the required data will be stored in PowerSchool electronically, eliminating the need for PR cards. The data required by the CCRs that is not in PowerSchool at this time is:
 - Method of verification of birth date
 - Name and address of parent of minor pupil
 - Address of minor pupil if different than the above
 - An annual verification of the name and address of the parent and the residence of pupil

Once the fields for this data have been added to PowerSchool, Fullerton will no longer generate or manually maintain PR Cards for students. If your school/district is interested in eliminating PR cards, please enter a case in PowerSource and reference case #896227. Copy and paste the the following text if you would like:

As specified by the California Code of Regulations (CCRs), there is information that is required to be kept as part of each student's permanent record that is not currently in PowerSchool. In the CCRS the "Variety of Pupil Records" document lists the requirements, and 1c and 1f on that document are the two areas that need to be addressed. Fields for listing method used to verify pupil's birthdate, address of parent of minor student, address of minor student if different from parent, indicator of annual verification of address information.

As these fields are required by the California Code of Regulations, it is important that they be a part of any Student Information System.

- Also announced and important to note is a new Tdap exemption-type reporting requirement: *By December 1, 2011, schools with students in 7th-12th grades will need to report to CDPH the numbers of students in each grade that have met the Tdap requirement by 1) being immunized; 2) receiving a medical exemption 3) declaring a personal beliefs exemption. Affected schools will receive additional information about the reporting requirement and procedures later in 2011.* (Information obtained through the CDPH website which linked to the info page on [Shots for Schools](#).)

Since this requirement was introduced very quickly, there is currently no method in place to extract the different exemption types from PowerSchool. Pearson is going to provide instructions on how to extract the different exemption types; one will use Group Functions, one will be a SQL query.

Next Meeting

January 20, 2012 - Antelope Valley (9am to 2pm)

Agenda Ideas: (SQL ½ day training, ATN)

Future Meetings

March 16, 2012

San Marino

1665 West Dr, San Marino, 91108

Primary contact: Steven Choi

Erik Negroe

May 18, 2012

Hawthorne - Claudia Zarantonello